

Nenana City Public School District  
Regular School Board  
Meeting Minutes

November 2, 2016  
6:30 pm

**CALL TO ORDER**

President Duggar called the meeting to order at 6:31 pm.

Pledge of Allegiance recited by all.

Mission statement read by Board member Forness.

**ROLL CALL**

Marilyn Duggar – present

Rebecca Ulery – absent (excused)

Maryellen Robinson – present

Kristine Knutsen – present

Cherrie Forness – present

Rosemary Allen – absent (excused)

Jerry Babcock – present

Kiersten Wright (Student Rep) – present

A quorum was established.

**APPROVAL OF AGENDA**

President Duggar entertained a motion to approve the agenda as presented.

Board member Forness made a motion to approve the agenda as presented.

Seconded by Board member Babcock.

No further discussion.

None opposed.

Motion carries. (3/0) (adv 2/0)

**APPROVAL OF MEETING MINUTES**

One minor correction was noted on page 1 under “Public Comment on Non-Agenda Items”.

President Duggar entertained a motion to approve the meeting minutes of October 12, 2016 as corrected.

Board member Babcock made a motion to approve the minutes of October 12, 2016 as corrected.

Seconded by Board member Forness.

No further discussion.

None opposed.

Motion carries. (3/0) (adv 2/0)

President Duggar read the following statement into the minutes of October 20, 2016:

“We were informed by the City that the election had not yet been certified on October 20, 2016. However, since a quorum of the Board was present, by approving these minutes, the Nenana School Board will recognize all actions taken at the October 20, 2016 meeting as valid”.

President Duggar entertained a motion to approve the meeting minutes of October 20, 2016 as amended.

Board member Babcock made a motion to approve the minutes of October 20, 2016 as amended.

Seconded by Board member Robinson.

No further discussion.

None opposed.

Motion carries. (3/0) (adv 2/0)

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Several students from Mr. Filardi’s engineering class gave a presentation to the Board about what they are learning and creating in the class.

Mr. Filardi informed the Board that the coffee house has been rescheduled for November 12<sup>th</sup> from 7-9pm.

Mr. Franklin Fudge discussed the Alaska Association of Student Government (AASG) Conference that he and another student attended.

**PUBLIC COMMENT ON AGENDA ITEMS**

None noted.

**\*\*\*WORK SESSION\*\*\***

**ITEMS FOR DISCUSSION**

1. Strategic Plan:  
The Board held a work session for the strategic plan on October 20<sup>th</sup>. At this meeting Vision and Mission statements were discussed. They also worked on a SWOT analysis, which stands for Strengths, Weakness, Opportunity and Threats to determine areas for continued work.
2. Set Date for Special Education Work Session in November:  
The Board agreed to hold a work session on November 28<sup>th</sup> regarding special education. They will also continue with work on the Strategic Plan after the special education presentation.
3. AASB Annual Conference/Youth Leadership Institute:  
Two board members and two students will be attending the conference.
4. Designation of Authorized Check Signers:  
With the addition of new board members the district needs to update the authorized check signers.
5. Board Policy Updates:
  - a. Major Changes: BP/AR 3311- Bids; BP 3315 – Relations with Vendors; BP 4222 – Teacher Aides/Paraprofessionals; BP 5141.3 – Health Examinations; BP 6020 – Parent Involvement; BP 6141.2 – Recognition of Religious Beliefs and Customs; BP 6142.1 Family Life/Sex Education  
The Board reviewed and discussed the policies listed for major change.
  - b. Minor Changes: AR 0520– School Accountability/School Improvement; AR 3310 – Purchasing Procedures; BP 4112.4 –Health Examinations; BP 4131–Certificated Staff Development; BP 5141.52 – Suicide Prevention; BP 5145.15 - Student and Family Privacy Practices  
The board reviewed and discussed the policies listed for minor change.
6. Personnel:
  - a. Paraprofessional: Angie Cutchall is recommended for the position.

**CONSENT AGENDA**

1. Nenana City Public School:  
Ms. Carattini updated the Board on Mr. Filardi's status for Alaska Teacher of the Year. The Halloween carnival was a great success; Ms. Carattini said she is very proud of the work Mr. Calkin is doing with his student council this year. These students are stepping up to the leadership role and are doing an outstanding job.
2. ANE Grant Report:  
Mr. Jacobsen had Franklin Fudge spoke to the Board about the opportunity he and other students had to present information at the CTE conference regarding the STEM classes at Nenana City Public School. Mr. Jacobsen talked about Ute Kaden from UAF and Captain Dik Holdaway of the Civil Air Patrol visiting the school this week after hearing the students speak at the CTE conference.  
Mr. Jacobsen and Mr. Filardi updated the Board about the STEM trip that is being planned.
3. 21<sup>st</sup> CCLC Grant Report:  
Ms. Norman shared information regarding the Alaska Afterschool Statewide Conference in Anchorage and which individuals will be attending this conference under her grant. She also talked about the Lights-On Afterschool nationwide event. Ms. Norman praised the student council for their leadership.
4. Elementary Counseling Grant Report:  
Ms. Chong discussed and shared pictures from the Elementary Phlight Camp. She thanked everyone that was involved in making it a success. She explained Anchor Café, which will be a parent support group.
5. High School Counseling Grant Report:  
Mr. Filardi said the only thing he had to add to his report was regarding a presentation by Pat Kelly, Youth Programs Manager at Denali Education Center. Mr. Kelly is very impressed with the opportunities we have for our students, especially those related to STEM. At the beginning of the school year some of our students attended the Denali Intensive program sponsored by Denali Education Center and Murie Science & Learning Center. Both programs would like to partner with the school.

## CONSENT AGENDA cont.

6. Student Representative Report:  
Ms. Wright gave a report on the Halloween carnival. The student council will be sending out "Thank You" cards to individuals who helped with the carnival and other events. The Ice Cream Classic is coming up on November 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>. The feeling from student council is that this is one of the best years; they are more organized, involved and connected.
7. CyberLynx/Special Education Report:  
Mr. Rozell discussed the parent, staff and student survey that are being constructed as part of the accreditation process. He also discussed the Principal conference he attended.
8. Special Education Report:  
Ms. Coy shared information she learned from a conference she recently attended. At one of the conferences she discovered a program called Pro-ACT, which focuses on de-escalation instead of seclusion and restraint. This program will be more cost efficient for the district, which will allow the district to send more people.
9. Nenana Student Living Center Report:  
There are 86 students at the NSLC; 7 students have been dismissed. Mr. Digrande discussed student activities NSLC students have participated in, including; Friendship Day, AFN, and many other group activities. Students that are not going home for the Thanksgiving holiday will be treated to a holiday meal at Clear. He thanked those involved for helping get that arranged.
10. Maintenance Report:  
Work on the high school sprinkler system is being done.
11. Business Manager Report:  
Mr. Horn reported that things are going well. The draft of the audit should be in very soon. He also shared information regarding the E-Rate subsidy.
12. Legislative Liaison Report:  
Nothing to report.
13. Superintendent Report:  
Count period is done and Superintendent Gebhart shared the student numbers for Nenana City Public School, CyberLynx and Nenana Student Living Center.
14. Board Committee Report:  
Nothing to report.

## **\*\*\*REGULAR SESSION\*\*\***

### ACTION ITEMS

1. Designation of Authorized Check Signers:  
President Duggar entertained a motion to authorize the names of Eric Gebhart, Superintendent and Nenana City School Board members Marilyn Duggar, Rose Allen, Rebecca Ulery, Cherrie Forness, and Maryellen Robinson to be listed on the Certificate of Authority as signers for checks and bank transactions on behalf of Nenana City School District and that any names not mentioned above be removed from the same.  
Board member Robinson made a motion to authorize the names of Eric Gebhart, Superintendent and Nenana City School Board members Marilyn Duggar, Rose Allen, Rebecca Ulery, Cherrie Forness, and Maryellen Robinson to be listed on the Certificate of Authority as signers for checks and bank transactions on behalf of Nenana City School District and that any names not mentioned above be removed from the same.  
Seconded by Board member Forness.  
No further discussion  
None opposed.  
Motion carries. (3/0) (adv 2/0)

**ACTION ITEMS cont.**

2. Board Policy Updates: Board Policy Updates:
- a. Major Changes: BP/AR 3311- Bids; BP 3315 – Relations with Vendors; BP 4222 – Teacher Aides/Paraprofessionals; BP 5141.3 – Health Examinations; BP 6020 – Parent Involvement; BP 6141.2 – Recognition of Religious Beliefs and Customs; BP 6142.1 Family Life/Sex Education. President Duggar entertained a motion to pass the first reading of the Board Policies and Administrative Regulations listed on the November 2, 2016 School Board Agenda under Item 5 Board Policy Update, a. Major Changes with changes as directed by the Board. Board member Robinson made a motion to pass the first reading of the Board Policies and Administrative Regulations listed on the November 2, 2016 School Board Agenda under Item 5 Board Policy Update, a. Major Changes with changes as directed by the Board. Seconded by Board member Babcock. No further discussion. None opposed. Motion carries. (3/0) (adv 2/0)
- b. Minor Changes: AR 0520 – School Accountability/School Improvement; AR 3310 – Purchasing Procedures; BP 4112.4 – Health Examinations; BP 4131 – Certificated Staff Development; BP 5141.52 – Suicide Prevention; BP 5145.15 - Student and Family Privacy Practices. President Duggar entertained a motion to approve the minor changes to Board Policies and Administrative Regulations listed on the November 2, 2016 School Board Agenda under Item 5 Board Policy Update, b. Minor Changes as presented, and insert into the Board Policy Manual. Board member Babcock made a motion to approve the minor changes to Board Policies and Administrative Regulations listed on the November 2, 2016 School Board Agenda under Item 5 Board Policy Update, b. Minor Changes as presented, and insert into the Board Policy Manual. Seconded by Board member Forness. No further discussion. None opposed. Motion carries. (3/0) (adv 2/0)
3. Personnel:  
President Duggar entertained a motion to ratify the hiring of Angie Cutchall for the position of paraprofessional as recommended by Superintendent Gebhart and the interview team. Board member Robinson made a motion to ratify the hiring of Angie Cutchall for the position of paraprofessional as recommended by Superintendent Gebhart and the interview team. Seconded by Board member Forness. Board member Babcock voiced that he would abstain from voting because he does not know enough about the process yet. None opposed. Motion carries. (3/0) (adv 2/0)

**PUBLIC COMMENT**

None noted.

**BOARD COMMENTS**

None noted.

**ADJOURN**

President Duggar entertained a motion to adjourn at 8:46pm  
Board member Forness made a motion to adjourn at 8:46pm.  
Seconded by Board member Babcock.  
No further discussion.  
None opposed.  
Motion carries. (3/0) (adv 2/0)

**\*\*\*EXECUTIVE SESSION\*\*\***

No executive session required for this meeting.